



# BERLIN PUBLIC SCHOOLS

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## NOTARIZED LANDLORD AFFIDAVIT FOR HOST

### Instructions:

If a legal Berlin resident (called the host hereafter) who is a tenant is allowing a Berlin student to reside at his/her home, either with or without that student's family, and that host cannot produce a lease agreement, or the lease is weekly or month-to-month, or the lease is expired, the host is required to have the owner/management of the property where the host resides fill out this form and have the owner/management's signature notarized. Affidavits will be verified for authenticity by the Berlin Board of Education. If you have any questions, please contact Tari-Lynn Joyce at (860) 828-6581.

My name is \_\_\_\_\_ and I hereby depose and certify as follows: I am the  
*Property Owner/Management Representative's Name (please print)*

owner/management representative of the property located at \_\_\_\_\_  
*Property Address (please print)*

in the Berlin school district. \_\_\_\_\_ leases this property as his/her primary  
*Tenant's Name (please print)*

residence from me, without a written lease, in tenancy at will. I am aware that my tenant will be allowing

\_\_\_\_\_, as well as \_\_\_\_\_,  
*Student's Name (please print)* *Please print the names of student's family members or write "not applicable."*

to take up permanent residence in the home.

By signing below, I affirm that the above information provided is accurate. I authorize representatives from Berlin to verify this information, and I understand that falsification of any information may result in revocation of registration for the student(s).

**\*\*\*MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OFFICIAL ONLY \*\*\***

Print: \_\_\_\_\_  
*Property Owner or Management Representative's Name* *Contact Phone Number*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
*Property Owner or Management Representative*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
*Notary Public Signature and Stamp*